



# Examination

## Delta Protection Commission

*The Delta Protection Commission guarantees equal opportunity to all regardless of race, color, creed, national origin, sex, marital status, religion, political affiliation, ancestry, disability, age, medical condition, sexual orientation, political/religious opinion, or discrimination filing.*

*It is the objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service and the special trust placed in public servants.*

### SUPERVISING ENVIRONMENTAL PLANNER

#### THIS IS AN OPEN EXAMINATION – SPOT – SACRAMENTO

**FINAL FILING DATE: July 5, 2007**

**HOW TO APPLY:** Applications (Form 678) must be POSTMARKED no later than the final filing date. Applications postmarked after the final filing date will not be accepted for any reason.

Submit applications to:

California State Lands Commission  
100 Howe Avenue, Suite 100-South  
Sacramento, CA 95825-8202  
Attn: Personnel

If you have a disability and need special testing arrangements, mark the appropriate box in Part 2 of the "Application for Examination". You will be contacted to make specific arrangements.

**DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD.**

#### NO WRITTEN TEST REQUIRED

The entire examination will consist of an interview.

**QUALIFICATIONS APPRAISAL PANEL INTERVIEW:** It is anticipated that interviews will be held in July/August 2007.

NOTE: Accepted applicants are required to bring either a photo identification card or two forms of signed identification to the Qualifications Appraisal Panel Interview.

Interviews will be scheduled in Sacramento.

**SALARY RANGE:** \$6,556 – 7,228 per month

#### REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION

**NOTE:** All applicants must meet the entrance requirements for this examination by July 5, 2007, the final filing date.

##### Either I

One year of experience in the California state service performing the more difficult and complex work on special environmental projects or research studies as an in-house consultant; or managing an interdisciplinary team preparing environmental studies and preparing environmental documents in a class at a level equivalent to that of Senior Environmental Planner.

##### Or II

Experience: Five years of experience in conducting comprehensive environmental studies of statewide significance and preparing environmental documents, at least one year of which must have been equivalent in level to work performed by a Senior Environmental Planner in the California state service. **AND**

Education: Equivalent to graduation from college. (Additional qualifying experience may be substituted for the required education on a year-for-year basis.)

#### THE POSITION

The Environmental Planner is an interdisciplinary team member or manager who participates in planning and project development; prepares environmental analysis of proposed projects and design alternatives; identifies environmental impacts of projects and formulates measures to mitigate impacts; prepares, reviews and processes environmental clearance documents for plans and projects in compliance with all applicable local, State and Federal laws, regulations and policies; reviews environmental documents of local, State and Federal agencies; and prepares inventories and analyses of existing and future environmental conditions. The Supervising Environmental Planner is the program manager level. Under general direction, represents the department in environmental planning matters of statewide significance and is responsible for supervising the planning and executing of major environmental planning, analysis, and research programs in connection with environmental impact studies.

**POSITION MAY EXIST IN WALNUT GROVE (SACRAMENTO COUNTY).**

#### EXAMINATION INFORMATION

This examination will consist of a qualifications appraisal interview only. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained in the interview.

#### QUALIFICATIONS APPRAISAL – WEIGHTED 100%

#### SCOPE:

In addition to evaluating the competitor's relative abilities as demonstrated by quality and breadth of experience, emphasis in the examining interview will be on measuring competitively, relative to job demands, each competitor's:

##### A. Knowledge of:

1. General ecology or general principles behind planning for the conservation and preservation of natural resources;
2. General principles and techniques of research and statistical analysis;
3. Communication skills for purposes of data gathering;
4. Techniques and methods of evaluation of environmental impacts;
5. Various types of public facilities and how they service the community;
6. State and Federal laws and regulations relating to the environment;
7. State, local and regional governmental organizations as they relate to environmental planning, specific knowledge of either the social sciences, natural sciences or environmental design arts;
8. Trends in environmental, urban and regional planning;
9. Trends in Federal, State and local environmental assessment and mitigation reports, impact statements, and/or negative declarations;

SEE REVERSE SIDE FOR ADDITIONAL INFORMATION

SUPERVISING ENVIRONMENTAL PLANNER

FINAL FILING DATE: July 5, 2007

JX10/4719 EXAM CODE: 10002DP

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From voice phones: 1-800-735-2929

10. Principles of effective supervision;
11. Principles and techniques of supervision and personnel management;
12. Differences of impacts of multimodal forms of transportation on the environment;
13. Methods of administering environmental projects and programs;
14. Department's Equal Employment Opportunity objectives;
15. A manager's role in the Equal Employment Opportunity and the processes available to meet affirmative action objectives;
16. Methods of planning, organizing, directing and controlling major statewide differences in, and uses of, multimodal forms of transportation considering various environmental factors.

## B. Ability to:

1. Analyze environmental situations accurately;
2. Gather and analyze data;
3. Prepare written reports;
4. Work effectively with others as an interdisciplinary team member;
5. Conduct interviews for data gathering;
6. Apply general techniques of insuring participation in the planning process;
7. Coordinate environmental planning, research, and analysis of proposed projects;
8. Make an assessment of an existing environment;

9. Write environmental documents;
10. Plan and carry out complex studies;
11. Direct the work of others engaged in planning studies;
12. Participate in public presentations;
13. Solicit outside expertise on a short-term basis on specific environmental studies or phases of studies;
14. Coordinate environmental investigations of proposed projects;
15. Review and evaluate local plans in relation to statewide environmental interests;
16. Incorporate the input of interested groups and agencies into the environmental planning and analysis process;
17. Supervise others in their work;
18. Solicit necessary expertise to complete environmental studies or meet project goals;
19. Effectively contribute to the department's Equal Employment Opportunity objectives;
20. Supervise and direct the activities of others;
21. Participate as a witness in local hearings.

**ELIGIBLE LIST:** The list will be abolished 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period.

Veterans' Preference will not be granted in this examination.  
Career Credit Points will not be granted in this examination

**GENERAL INFORMATION**

It is the candidate's responsibility to contact the State Lands Commission Personnel Office three days prior to the written test date if he/she has not received his/her notice.

For an examination without a written feature, it is the candidate's responsibility to contact the State Lands Commission Personnel Office at (916) 574-1910 three weeks after the final filing date if he/she has not received a progress notice.

If a candidate's notice of oral interview or performance test fails to reach him/her prior to the day of the interview due to a verified postal error, he/she will be rescheduled upon written request.

Applications are available at the State Personnel Board office, local offices of the Employment Development Department and the State Lands Commission.

If you meet the requirements stated on the reverse, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination described on the other side of this bulletin will be compared with the performance of the others who take this test, and all candidates who pass will be ranked according to their scores.

The State Personnel Board reserves the right to revise the examination plan to better meet the needs of the services if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service law and rules and all competitors will be notified.

Examination locations: When a written test is part of the examination, it will be given in such places in California as the number of candidates and conditions warrant. Ordinarily, oral interviews are scheduled in Sacramento, San Francisco and Los Angeles. However, locations of interviews may be limited or extended as conditions warrant.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional, 2) departmental promotional, 3) multi departmental promotional, 4) service wide promotional; 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in from one to four years unless otherwise stated on this bulletin.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

Interview Scope: If an interview is conducted, in addition to the scope described on the other side of this bulletin, the panel will consider education, experience, personal development, personal traits, and fitness. In appraising experience, more weight will be given to the breadth and recency of pertinent experience and evidence of the candidate's ability to accept and fulfill increasing responsibilities than to the length of his/her experience. Evaluation of a candidate's personal development will include consideration of his/her recognition of his/her own training needs; his/her plans for self-development; and the progress he/she has made in his/her efforts toward self-development.

High School Equivalence: Equivalence to completion of the 12th grade may be demonstrated in any one of the following ways: 1) passing the General Educational Development (GED) Test; 2) completion of 12 semester units of college-level work; 3) certification from the State Department of Education, a local school board, or high school authorities that the candidate is considered to have education equivalent to graduation from high school; or 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.

Veterans Preference: California law limits the granting of veterans preference credits to entrance examinations. When credit is granted it is as follows: 10 points for veterans, widows or widowers of veterans, and spouses of 100% disabled veterans; and 15 points for disabled veterans. Directions for applying for veterans preference are on the Veterans Preference Application which is available from the State Personnel Board offices or written test proctors.

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